



UW-MADISON EXTENSION  
WOOD COUNTY

## WOOD COUNTY 4-H TEEN LEADER ROLE DESCRIPTION

### Qualifications:

- Teen Leader must be in grades 7-12 during the 2020-2021 school year.
- Teen Leader must be an active 4-H club member & must have **maintained membership** in the 2019-2020 4-H year. Leadership within clubs or community is encouraged!
- Applicants must attend an initial interview (online or in person, based on safety).

### Teen Leader Term:

During the 2020-21 reorganization period, Teen Leaders will be interviewed and selected in early to mid-May. Once selected, they may begin a 16-month term, which concludes at the selection of the 2021-22 Teen Leaders.

After the 2020-21 reorganization period, Teen Leaders will be interviewed and selected in the fall (Aug/Sept/Oct). Once selected, they may begin a one-year term, which concludes at the selection of the following year's Teen Leaders. Teen Leaders may return for more than one term.

### Teen Leader Duties:

These opportunities are intended for youth to increase their knowledge and experience with communication, public relations, leadership and teamwork skills.

### Mandatory\*

- Communicate effectively with adult advisors and fellow Teen Leaders.
- Attend and participate in the Annual Wood County Awards Program.
- Speak about, or promote, the Teen Leader program (**outside of your own club**).
- Actively participate in at least **three** other events in a Teen Leaders capacity.

### Desired\*

- Available Saturday mornings/afternoons; this is a common event day.
- Enter an exhibit into the Leadership category (33J) at the Central Wisconsin State Junior Fair.
- Actively lead and/or participate on an event committee in which the Teen Leaders provide county support. A post-event, written report may be requested (role, participation, feedback).

### Encouraged\*

- Attend the Teen Leader retreat as well as any scheduled meetings or gatherings.
- Attend Fall Forum
- Participate in Wood County 4-H Leaders Association

\*With *proper communication* alternative options can be made available.

### Discouraged

- We understand social media communication has increased and may occasionally be useful while performing your Teen Leader duties. **Misuse** of electronic devices is discouraged, and repetitive **misuse** may be grounds for dismissal from the program.
- Poor representation of yourself or the 4-H Teen Leaders program, in person or on social media, may be grounds for dismissal (Ex: explicit language, poor attitude/behavior, and/or use of/representation of illegal items).

### Dress Code

As a Teen Leader we'd like you to be identifiable. Therefore, you will be provided with an embroidered polo for formal events (P) and a t-shirt (T) for casual events. Please wear neat and clean khaki bottoms (K) for formal events, and blue denim (D) for informal events. Once issued, shirt and bottom recommendations are listed with the events below.

Events & Activities 4-H Teen Leaders have the opportunity to attend/support: These events are intended for you to increase your leadership and public relations skills, as well as promote, throughout Wood County, opportunities available within 4-H.

***Reminder-the majority of these events require Saturday availability:***

- (P/K) Annual Awards Banquet (Fall)
- (T/D) Project Discovery Day (Winter)
- (P/K) Creative Arts Day (March/April)
- (T/D) Wood County Dairy Breakfasts (June)
- (T/D) Cloverbud/Explorer Day Camps (Summer x2)
- (T/D) Central Wisconsin State Junior Fair - Junior Fair Building (Summer)
- (T/D) Parades (varies)
- Additional county or community events possible

Your 4-H Ambassador Adult Advisors and the UW-Madison Division of Extension-Wood County hope to provide you a valuable experience! We encourage you to reach out to us with any questions or concerns.

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